Dear

**Re: Request for support**

The Society of Saint Vincent de Paul is a non-profit organization that helps people who are living in poverty by providing food, furniture, clothing and basic necessities. Our mission is to serve people in need with love, respect, justice and joy.

Last year, we were able to help ??? adults and ??? children in our community with the provision of food/food cards and basic necessities. The number of people and families needing food assistance and support with basic necessities continues to increase.

Our outreach programs – *describe your special works/outreach programs in your community and how that has made an impact for people in need.*

We are seeking funding to help with our Seeds of Hope program *(or specify a program/project for which you are seeking funding*) which gives hope to those living in poverty to receive an education. Lack of education is one of the barriers keeping people in poverty, and the Seeds of Hope program helps give hope to our young people living in poverty to be able to receive an education after high school.

Given your excellent work throughout ??? in supporting food security and your support of programs that complement our work, I was hoping we could count on your support with a donation of ???. We could also meet at your convenience to discuss how we may be able to partner on this work. Please let me know at your earliest convenience if and when you might be available. I look forward to the opportunity to speak with you and learn more about your work.

Thank you for your time and consideration.

Sincerely yours,