

The National Finance Committee will be holding a webinar for treasurers and/or those involved in completing financial reports, at conference and/or council level entitled "Treasurer: Role and Responsibilities, and Annual Reports".

Topics to be covered:

- 1. Review of Rule 2.6.1.3 Duties of Treasurer
- 2. Planning how to keep your records to simplify annual reporting
- 3. Examples of how to record various revenues and expenses
- 4. Completing the SSVP Annual Financial Report (9.3 Section E1)
- 5. Completing the Canada Revenue Agency (CRA) T3010

When: December 4, 2021, 01:00 PM Eastern Time – ENGLISH December 4, 2021, 10:30 AM Eastern Time – FRENCH

Register in advance for this meeting:

ENGLISH: https://us06web.zoom.us/meeting/register/tZcsf-GvpjkrHNzdrVOVGK-jld18QdhLvwi-

FRENCH: https://us06web.zoom.us/meeting/register/tZ0ucOqvrDlqGNA9KHcVKi5-Rw0VvsCV2hoq

After registering, you will receive a confirmation email containing information about joining the meeting.

