



9.4 C-D

ANNUAL REPORT GUIDE

-SECTIONS C and D-

FOR COUNCILS

2016

SECTION C

Incorporation

- 1101 Enter the Council's Incorporation Number
- 1102 Check yes or no
- 1103 Enter date of last review
- 1104 List all Incorporated Councils, the Incorporation Numbers and the date of last review.
For Central and Regional Councils only.

Advocacy

- 1201 Enter the number of Councils with an advocacy committee.
- 1202 Enter the information
- 1203 Enter a summary of activities related to advocacy.

Stores

- 1204 Check Yes or No
- 1205 Enter the number of Particular and Central Councils that have a Council Stores Committee.

SECTION D

GROWTH

Conference

- 1401 Enter number of new Aggregations: Conferences must have received their Aggregation Certificate from the ICG.
- 1402 Enter the number of inactive Conferences from last report
- 1403 Enter the number of closed Conferences (these conferences ceased to exist)
- 1404 Enter the number of Aggregated Conferences: Conferences must have received their Aggregation Certificate from the ICG.
- 1405 Enter the number of Non Aggregated Conferences, including the ones that already applied and are waiting for their Aggregation Certificate.
- 1406 Enter the number of Non Aggregated Conferences that are planning to apply for an Aggregation and the ones that already applied and are waiting for their Aggregation Certificate.
- 1407 Enter number
- 1408 Enter number

Council

- 1409 Enter the number new Institutions from last report; Council must have received their Institution Certificate from the ICG.
- 1410 Enter the number of Non Instituted Councils that are planning to apply for Institution and the ones that already applied and are waiting for their Certificate.

SUMMARY TABLES

Particular Councils (This table must be completed by Particular Councils only)

- 1501 Enter total number of Aggregated and Non Aggregated Conferences in your Council.
- 1502 Enter the number of reporting Conferences, their statistics are added in this report.

Central Councils (This table must be completed by Central Councils only)

- 1503 Enter total number of Aggregated and Non Aggregated Conferences in your Council.
- 1504 Enter the number of reporting Conferences, their statistics are added in this report.
- 1505 Enter total number of Instituted and Non Instituted Particular Councils in your Council.
- 1506 Enter number of reporting Particular Council, their statistics are added in this report.



Regional Councils (This table must be completed by Regional Councils only)

- 1507 Enter total number of Aggregated and Non Aggregated Conferences in your Council.
1508 Enter the number of reporting Conferences, their statistics are added in this report.
1509 Enter total number of Instituted and Non Instituted Particular Councils in your Council.
1510 Enter number of reporting Particular Council, their statistics are added in this report.
1511 Enter total number of Instituted and Non Instituted Central Councils in your Council.
1512 Enter number of reporting Central Council, their statistics are added in this report.

DEVELOPMENT

Education

- 1601 Enter number
1602 Describe other types of training programs held in your region
1603 Enter number

Spirituality

- 1604 Enter number
1605 Enter number
1606 Enter number
1607 Enter number

Public relations

- 1607 Enter number

Reports can be sent electronically by email. However, a signed paper copy must still be provided to the next higher Council.

Councils: Please forward the Annual Report, Sections A-B, C-D and E (Financial Report) to the next higher Council.

(All forms are available on our website: www.ssvp.ca/Forms)